



FHS ETHICS REQUIREMENT CHECKLIST

Section C of the ddb11 form requires you to indicate whether ethics clearance was required for your thesis research.

UPLOAD ALL OF THE FOLLOWING DOCUMENTS AS A SEPARATE ATTACHMENT IN THE THESIS SERVICE REQUEST:

If **YES**, please upload the following (name the consolidated file **Ethics**):

- a copy/proof of **original ethics approval** and/or **biosafety approval (if applicable)**
 - Human Research Ethics – Approval letter from the Human Research Ethics Committee which includes your name (and Supervisor as the Principal Investigator).
 - Animal Research Ethics – Approval letter from the Animal Ethics Committee which includes your name (and Supervisor as the Principal Investigator)
 - Biosafety – Approval letter from the Faculty Biosafety Committee which includes your name (and Supervisor as the Principal Investigator)
- Most recent **annual ethics renewal/progress report** approval form to ensure full ethical compliance. (for Human Ethics)
- It is advisable that you include the ethics approval letter in the appendix of your thesis.

If **NO**, please upload the following (name the consolidated file **Ethics**):

- The HREC letter confirming the exemption from ethics review, *or*
- The AEC letter confirming the exemption from animal ethics review, *or*
- a signed letter of confirmation or declaration from the Ethics committee chair confirming that ethics was not a requirement for your research

NOTE: All of the above documents must be uploaded as a separate attachment in the SAME THESIS SERVICE REQUEST.