



PHILANTHROPY MANAGER

(Payclass 11; Permanent)

DEVELOPMENT AND ALUMNI DEPARTMENT

he **Philanthropy Manager** plays a key role in advancing the University of Cape Town's (UCT) mission by securing financial support for teaching and research. This position involves cultivating relationships with donors, managing a portfolio of prospects, and developing strategic fundraising initiatives. Working closely with university departments, the role ensures that philanthropic efforts align with institutional priorities, while also implementing best practices in donor stewardship and engagement.

As part of the Development and Alumni Department, the Philanthropy Manager collaborates with internal and external stakeholders to identify and secure funding opportunities. The role requires expertise in donor relations, proposal development, and financial stewardship, along with the ability to drive successful fundraising campaigns. A strong candidate will demonstrate strategic thinking, relationship management skills, and a passion for higher education advancement.

For detailed information on this post, please view the job description on the following link: ([view](#))

To view and apply for this position, please visit the UCT Jobs site [View](#) (For Internal Applicants) and [View](#) (For external Applicants) to create a profile and to submit your application.

Closing date: 04 September 2025

Reference:

ID 1074

"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf."

When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email popia@uct.ac.za.

The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.